



August 2018 Member Meeting Minutes

McGuireWoods

August 22, 2018

Noon-1:30 pm

Thanks and Recognition:

Introduce self and welcome all to the event.

Thank McGuireWoods, DeAnna Vanover and Martha Youngblood for hosting our meeting today and to our sponsors

- The Supply Room
- Dominion Payroll
- Mode 5

Introduce and Thank Business Partners:

• DeAnn Pangburn	Union Bank & Trust	Platinum Business Partner
• Kay Larkin	Seltek	Gold Business Partner
• Liz Coleman	Prime Legal	Gold Business Partner
• Ron Lindsey	The Supply Room	Silver Business Partner
• Geri Hodnett	Cobb Technologies	Bronze Business Partner
• Cathy Miles	Cobb Technologies	Bronze Business Partner
• Graham Hatch	Mode5	Bronze Business Partner
• Lindsey Shortridge	Mode5	Bronze Business Partner
• Scott Byer	Dominion Payroll	Bronze Business Partner
• Nathan Lukeson	DP/Reliable Payments	Bronze Business Partner

Are there any other business partners?

Introduce Guest(s):

1. Tim Smith – Allen, Allen, Allen & Allen
2. Joe McQuade – Moran Reeves & Conn
3. Mark Bowles – McGuireWoods Consulting
4. MJ Keatts – McGuireWoods Consulting
5. Kara Hunt – McGuireWoods Consulting
6. Michael Reynold - McGuireWoods Consulting

7. Chris Nolen – McGuireWoods Consulting
8. Michele Satterlund – McGuireWoods Consulting
9. Kassie Schroth – McGuireWoods Consulting
10. Kate Rennolds – Guest
11. Rita Davis – Governor Northam's Office
12. Jessica Killeen – Governor Northam's Office

Announcements:

August 30 – ALA Baseball Game Social provided by Cobb Technologies – ask Geri to come up

September 19 (Tuesday) – Business Partner Appreciation Event – The Branch House from 5:00-7:00 pm

Volunteer Opportunities – Committees - Membership, Community Connections, Diversity and Inclusion

Possible Fall Event – Lunch and winery visit

Salary and Benefits Survey - Handout

Member Survey Results and 2019 Program Planning

CLI – Who is attending?

Meeting Sponsor Introduction/Raffle:

- **The Supply Room** – Ron Lindsey
 - Raffle Item - none
- **Mode5** – Graham Hatch
 - Raffle item - \$50 Amazon gift card – won by Judith Lancaster
- **Dominion Payroll** – Scott Byer
 - Raffle Item – RVA City Food Tour gift certificate – won by Dave Cummings

Speaker Introduction:

Topic: The Ethics of Email and Social Media: A Top 10 List

Thomas E. Spahn practices as a commercial litigator with McGuireWoods in Tysons Corner, Virginia. Tom was selected as the 2013 metro-Washington DC "Lawyer of the Year" for "Bet the Company Litigation" by The Best Lawyers in America (Woodward/White, Inc.). He has served on the ABA Standing Committee on Ethics and Professional Responsibility, and is a Member of the American Law Institute and a Fellow of the American Bar Foundation. Tom has written extensively on attorney-client privilege, ethics and other topics, and has spoken at over 1,700 CLE programs throughout the U.S. and in several foreign countries. Through links on his website bio, Tom has made available to the public: his summaries of over 1,600 Virginia and ABA legal ethics opinions, organized by topic; a 300 page summary of his two-volume 1,500 page book on the attorney-client privilege and work product doctrine; over 900 weekly email alerts about privilege and work product cases; materials for 40 ethics programs on numerous topics, totaling over 9,000 pages of analysis. Tom graduated *magna cum laude* from Yale University and received his J.D. from Yale Law School.

Members	16
Guests	13
Speaker(s):	1
Business Partners – not sponsoring	5
Business Partners – meeting sponsors	5
TOTAL	40

See next page for attendance details . . .

	Date
Minutes Sent to Board via email	1/17/19
Minutes Approved via email	1/17/19
Minutes Sent to Regional Representatives	1/17/19
Minutes uploaded to StarChapter	1/17/19

Member Meeting - August 2018			
Name	Company	Member/Guest	Attendance
Michelle Andino	Moran Reeves Conn PC	Member	X
Jeanne Ashman	AppleOne	Guest	cancelled in a.m.
Christina Bloom, CLM	Goodman Allen Donnelly	Member	X
Alexandra Bowen	Bowen Ten Cardani	Guest	X
Mark Bowles	McGuireWoods Consulting	Guest	X
Henry Burt	Troutman Sanders	Member	no show
Liz Coleman	Prime Legal	Guest	X
Dave Cummings	Allen, Allen, Allen & Allen	Member	X
Abigail L. Davis-Hess	ReidGoodwin, PLC	Member	no show
Rita Davis	Governor Northam's Office	Guest	X
Pamela (Pam) Frazier	Barnes & Diehl	Member	X
Maryann Hartzell	CowanGates	Member	X
Cherie L. Heintz	Hunton Andrews Kurth LLP	Member	X
Geri Hodnett	Cobb Technologies	Guest	cancelled prior to meeting
Kara Hunt	McGuire Woods Consulting LLC	Guest	X
Michael E. Keatts	Bowman and Brooke LLP	Member	X
MJ Keatts	McGuire Woods Consulting LLC	Guest	X
Jessica Killeen	Governor Northam's Office	Guest	X
Judith Lancaster	Swedish Match	Member	X
Kay Larkin	Seltek	Guest	X
Joe McQuade	Moran Reeves & Conn	Guest	X
Cathy Miles	Cobb Technologies	Guest	X
Chris Nolen	McGuire Woods Consulting LLC	Guest	X
DeAnn Pangburn	Union Bank	Guest	X
Nancy Pugh, CPA	Allen, Allen, Allen & Allen	Member	X
Kate Rennolds		Guest	X
Michael Reynold	McGuireWoods Consulting	Guest	X
Kendall Ruby	Harman Claytor Corrigan & Wellman	Member	X
Tricia Sanders	Durrette, Arkema Gerson & Gill PC	Member	X
Michele Satterlund	McGuire Woods Consulting LLC	Guest	X
Tim Smith	Allen, Allen, Allen & Allen	Guest	X
Mark Tucker	Spotts Fain PC	Member	no show
Kassie Schroth	McGuireWoods Consulting	Guest	X
DeAnna Vanover	McGuire Woods Consulting LLC	Member	X
Martha Youngblood	McGuire Woods	Member	X
Speaker			
Thomas Spahn			X
Meeting Sponsors			
Ron Lindsey	The Supply Room Companies		X
Scott Byer	Dominion Payroll		X
NathanLukeson	Dominion Payroll/Reliable Payments		X
Graham Hatch	Mode 5		X
Lindsey Shortridge	Mode 5		X
Walk-Ins			
Donna Baird	Lexis Nexis		X