Richmond
A Chapter of the Association of Legal Administrators

Board Meeting
July 12, 2022
Moran Reeves Conn
12:00p - 1:30p

In Attendance:

- Christina Bloom (President)
- Kim King (President Elect)
- Kim Brown (Past President)
- Billie Jo Brooks (Secretary)
- Abby Davis-Hess (Communications & CLM Education Chair)
- Christine Purgason (Vice President of Business Partners)
- Dave Cummings (Chair of Programs and Education Committee)
- Michelle Andino (Community Connections Committee Chair)

President's Comments – Christina Bloom

- Chapter Leadership Institute:
  - In Las Vegas, July 15-16, 2022:
    - Attendees - DeAnna Vanover, Kim King, Michael Keatts
- Calendar of Events:
  - Planning Meeting for 2023 to be held as part of the August Board Meeting on August 9 from 11am to 4pm at Whiteford, Taylor & Preston LLP 1023 W. Cary Street, 17th Floor
- President's Award:
  - Review requirements at next Board meeting

Past President – Kim Brown

- **July 50th Anniversary** - Richmond Chapter – July 28 - 4pm
  - Direct questions to Kim Brown.

Communications & CLM Educational Chair – Abby Davis-Hess

- StarChapter update format selected.
- Social Media

Secretary's Report/Approvals –Billie Jo Brooks

- Meeting Minutes – Moved and seconded to approve June minutes.
- Member meeting survey results:
  - No survey distributed.

Treasurer's Report – DeAnna Vanover

- Copy of June 30, 2022 account statement provided.

2022 Programming and Events – All

- Member events:
    - July 28 – Virginia War Memorial – 5pm to 7pm - July 50th Anniversary - Richmond Chapter
    - August 25 – Estate Planning "4 Things You Need to Have" - Carroll Blanton – Fleming Steakhouse
    - September 16 – Diamond – Business Appreciation Event
        - Picnic area at 5:30
        - Game at 6:30
        - Requires RSVP
        - Field Level Seats
    - October 27 - Cyber Security Panel – Willow Oaks – (Solicit Vendors to participate as a panelist)
        - Bob Dubois of Williams Mullen will moderate the event.
    - November 17 - Boathouse at Rockett's Landing
        - Beth Thompson presenting her originally scheduled May presentation.
    - December 7 - Holiday Luncheon

Business Partner Liaison – Christine Purgason

- 2022 Business Partner – Update
- Prospects
- BP Socials

Membership – Christina Bloom / Kim King

- Member Renewal Update
- Member Prospects from headquarters
- 2022 Member Directory
- Discussed outreach to potential members

Community Outreach and Caring Chair – Michelle Andino

- July community book drive to be held during 50th Anniversary Event
- Nonprofit: Love of Learning (Mission: To empower children through literacy initiatives for children from low-income families.)
- December community outreach TBD.

Virginia Statewide Retreat Chair – Michael Keatts

- Nothing to report.

Meeting adjourned.