Richmond
A Chapter of the Association of Legal Administrators

May 2019 Member Meeting

Minutes

Lewis Ginter Botanical Garden – Azalea Room

Tuesday, May 21, 2019
Noon-1:30 pm

Thanks and Recognition:

Welcome everyone and thank Lewis Ginter for being our host and Nancy Pugh for making the meeting arrangements.

Thank our meeting sponsors:

- SunTrust
- The Supply Room

Introduce and Thank Business Partners:

1.	DeAnn Pangburn	Atlantic Union Bank	Platinum Business Partner
2.	Wendy Inge	SunTrust	Silver Business Partner
3.	Hank Strickler	SunTrust	Silver Business Partner
4.	Dave Johnson	The Supply Room	Silver Business Partner
5.	Ron Lindsey	The Supply Room	Silver Business Partner
6.	Leigh Peplinski	Lawyer Staffing	Silver Business Partner
7.	Sarah Currin	Lawyer Staffing	Silver Business Partner
8.	Donna Baird	LexisNexis	Bronze Business Partner
9.	Kay Larkin	Seltek	Bronze Business Partner
10.	Tina Branham	ALL-STATE LEGAL	Bronze Business Partner

Are there any other business partners? No

Guests:

- Elizabeth Wood, Guest - Parker, Pollard, Wilton & Peaden, P.C.- New Member (not in attendance)
- Melanie Lee – Lee Law Firm (not in attendance)
- Jen West – Spotts Fain
- Kelly Bundy - Hirschler

Announcements:

- **June 20 – Employment Update** – Mark Schwartz, President of Prime Legal and The Richmond Group USA – Hunton Andrews Kurth – Luncheon
- **July 23** – Speaker TBD – Dominion Payroll
- **July 18** – Volunteer Event at Feed More – 9:00 am - Noon
- **August 1** – Gold Social – Tang and Biscuit
- **August 21** – Corporate Wellness speaker
- **September 25** – Business Partner Event
- **October 22** – Gender Pay Gaps and Audits – Karen Elliott – Willow Oaks
- **November 20** – Manners Matter: Your Secret Weapon for Business Success – Liz Bryant
- **December 12** – Holiday Luncheon – The Jefferson

Meeting Sponsor Introduction/Raffle:

- **SunTrust –** Wendy Inge
- **The Supply Room** – Dave Johnson
    - Drawing - $100 gift card - Tracy Kristensen winner

Introduce Speaker: **Charm Bullard** - Director of Programs - Virginia Center for Inclusive Communities

Charm Bullard is Director of Programs at the Virginia Center for Inclusive Communities (VCIC), an organization that works with schools, businesses, and communities to achieve success through inclusion. In her role, she designs and facilitates educational programs on diversity and inclusion for middle schools, high schools, colleges, workplaces, and community groups. Charm particularly specializes in VCIC's higher education, workplace, and community programming. Charm has over 10 years of experience working in a collegiate setting. Prior to joining VCIC, she worked in student affairs on collegiate campuses throughout the Southeast. It was during that time that she found her passion for encouraging and supporting diversity and inclusion. Charm is the founder of the Connecting Women of Color Conference at the University of Richmond, which has been featured in Women in Higher Education and Essence magazines. She has facilitated over two dozen conference presentations on varying topics throughout her career. Charm received her Bachelor's degree in English from Lander University and her Master's degree in Education with an emphasis on College Student Affairs Administration from the University of Georgia.

Total No. Members Attending	18
Total No. Guests w/Member	2
Total No. Guests w/BP	n/a
Other Guests	n/a
Speaker(s):	1
Business Partners	10
TOTAL	31