



Board Meeting Minutes

Hunton Andrews Kurth LLP

March 11, 2020

Noon-1:30 pm

RSVPs: Kim Brown, Cherie Heintz, Anne Henkel, Kendall Ruby, Nancy Pugh

Absent: Ellen Purcell & Christina Bloom

Agenda:

- **President's Comments** – Cherie
 - Chapter Status
 - Post Board Meeting – provisional status has been removed
 - Nominating Committee Meeting – Update
 - Dave Cummings willing to serve for a year
 - Kathy Scourby/Michelle Andino to serve as back ups
 - ALA Conference – Silent Auction donation
 - Was \$100 Amazon gift card sent to National? Answer unknown
 - Post Board Meeting – National Conference was cancelled
 - Transition Planning
 - Reliable Payments – get credit card payments implemented
 - Bank Signatures can be done online
 - Switch accounts and set up new users as needed
 - Date change needed for May Board Meeting
 - Wait until new board is elected
 - Location change for June meeting
 - Location changed to Goodman Allen
- **Secretary's Report/Approvals** – Kendall Ruby
 - February Member Meeting Minutes – Motion – Seconded – Approved
 - February Board Meeting Minutes – to be circulated by email
- **Treasurer's Report** – Christina Bloom
 - February Bank Balance - \$57,877.83
- **2020 Programming and Events Review** – Kim/All
 - **March 18** – Toxic Employees – Can Can – Kendall Ruby
 - Details confirmed
 - Board to be sworn in

- o **April 21** – Coronavirus and Planning for Emerging Issues – Hunton – Cherie Heintz
 - Kathy Scourby, Lee Biedrecki & Seltek
 - o **May 21** – Catering Extravaganza – Virginia War Memorial – Anne Henkel/Michael Keatts
 - Date changed to May 27th, 5:30 p.m. – 7:30 p.m.
 - o **June 18** – Cannabis – The Dominion Club – Nancy Pugh/Cherie Heintz
 - Speakers not yet determined
- **Business Partner Liaison** – Anne Henkel
 - o 2020 Business Partners Update
 - o Platinum Social – Sur la Table – March 25
 - o Gold Social – Top Golf
- **Membership** – Ellen Purcell (absent – no report)
 - o 2020 Member Update
- **Communications Officer** – Michael Keatts
 - o President’s Award – Submitted
 - Post Board Meeting – Richmond Chapter received the ALA’s President’s Award of Excellence
- **Community Connections and Caring Chair** – Nancy Pugh
 - o Feed More – March 31, 2020 – 1:00-4:00 pm